

Parliamentarian (or Co-Parliamentarian) (can be Executive Board Member)

Assist 1st Vice President-Membership in membership campaign and help President to sponsor officers. Encourages incoming freshman families to join WHS PTSA and to search out interest for officer positions. Work with Middle Schools (Castro, Rolling Hills, and Campbell) to send PTSA officer information, job descriptions, and attend Middle School PTSA meetings to encourage members and officers. Ensure job descriptions and available positions are posted. Ensure WHS PTSA By Laws are updated per the District PTA regulations and forms By Law committee as needed when updates are required. Assists President in ensuring meetings are managed in a timely manner and according to PTA regulations.