

Mini Grant Coordinator

Mini-Grants are offered to teachers (and students with approval) for various needs when other funds would not normally be available. Teachers can request Mini Grants to help pay for books, classroom equipment, program reimbursements, etc. The Mini Grant Coordinator shares the program to teachers to show what is available and how to apply. Prepares and distributes grant applications and collects all application requests. Searches for volunteers to help review application requests. Coordinates bi-monthly meetings to meet with volunteers and review student, and teacher requests for grant support. Brings recommended applications to PTSA General Assembly meetings for vote and approval.