

**Auditor**

Audit Treasurer budget twice a year (mid-year and year-end). Prepare audit report for mid-year and year-end results to be presented to the General Assembly and to District PTA. Work with Treasurer to correct any financial errors and take steps to correct any problems. Checks the figures of the Treasurer using a formula from PTSA manual. This is done for all PTSA accounts. Available for Treasurer should any questions arise during the year regarding reporting.